

KOONTZ LAKE REGIONAL SEWER DISTRICT

P.O. Box 204
Walkerton, IN 46574

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES OF KOONTZ LAKE REGIONAL SEWER DISTRICT

September 17th, 2019

The September 17th, 2019 Regular meeting of the Board of Trustees of the Koontz Lake Regional Sewer District was held at approximately 5:30 p.m., local central time, at the KLRSD Administrative Building, 10625 East Prairie Avenue, Walkerton, Indiana 46574. The meeting was called to order by James Jackson. Other board members present were: Ron Armstead, Kristy Wilsey, Mike McKenna, Jerry Weber and Dan Pisarek. Also present was Shelley Bell. Paul Warnke had notified the Board he was sick.

Mr. Jackson asked the Board if there were any additions or corrections with respect to the adoption of the September 17th, 2019 Agenda. Mr. Pisarek requested to add discussion on Indemnity under Old Business. Mr. McKenna made the motion to approve the agenda with this addition, Mr. Weber seconded, and upon vote, the Board unanimously approved.

Next, Mr. Jackson asked if there were any additions or corrections to the August 20th, 2019 KLRSD Board Meeting Minutes. Mr. McKenna made the motion to approve the Minutes as presented, Mr. Pisarek seconded, and upon vote, the Board unanimously approved.

There was no report from the Nominations Committee.

Next, Mr. McKenna presented the Treasurer's Report.

Mr. McKenna noted that he approved the payment of the Cincinnati Insurance bill provided an explanation that satisfied Mr. Jackson.

Mr. McKenna made the motion to accept the Treasurer's Report as presented, Mr. Weber seconded, and upon vote, the Board unanimously approved.

Please see Treasurer's Report on following pages:

KOONTZ LAKE REGIONAL SEWER DISTRICT

TREASURERS REPORT

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September 17, 2019

CASH

1 st Source Bank Checking Account		
Balance as of July 31, 2019:		\$273,950.85
Checks, withdrawals, debits		-\$155,513.50
Service charges		-\$43.08
Deposits and credits		\$66,321.07
Interest earned		\$49.75
Statement balance as of August 31, 2019:		\$184,765.09
Checks written but not cleared		-\$82.44
	Available balance in checking:	<u>\$184,682.65</u>
	Certificates of Deposit:	<u>\$925,817.22</u>
	Total funds	\$1,110,499.87

RECEIVABLES

no report this month \$0.00 (see Note 1)

CLAIMS

The following invoices and claims are presented:

NIPSCO	CWP electric	\$4,574.38 *1
NIPSCO	CWP gas	\$64.99 *1
NIPSCO	CS grinder electric	\$1,594.38 *1
NIPSCO	OB gas & electric	\$120.85 *1
Republic Svcs	sludge hauling	\$0.00 *1
CenturyLink	Phone Svc	\$198.62 *1
Marshall County REMC	SLR electric	\$213.00 *1
Astbury Water Tech	Operator services	\$13,254.00 *2
Jones Petrie	billing services	\$3,600.00 *3
Jones Petrie	locate services	\$2,273.75 *3
Jones Petrie	engineering	\$52.50 *3
Jones Petrie	inspection services	\$1,190.00 *3
Jones Petrie	reimbursables	\$646.34 *3
Personnel Partners	staffing services	\$630.38
Shelley Bell	bookkeeping expenses	\$27.48
Jerry Weber	claim	\$157.13
Peggy Shively	office cleaning	\$25.00
Cincinnati Insurance	insurance package	\$1,997.00
	Total claims	<u>\$30,619.80</u>

* Footnotes to Claims:

- *1 Preapproved for automatic payment.
- *2 Contract services plus SLR services.
- *3 Contract services.

Note 1: Receivable aging:	Current	
	30 days	
	60 days	
	90+	
	Lien	0.0% (percent of annual revenue)
	<u>Total</u>	<u>\$0.00</u>

Note 2: The Treasurer recommends approval to pay all claims listed above.

Mr. McKenna also told the Board it was time again for our Annual Internal Control training. He passed out Certificates for signatures and a sheet with information for each member to do the online training. He added that he has to certify that the Board has done this training on the SBOA Report.

There was no report for Asset Management.

There was no report from JPR this month. Mr. Armstead said that Astbury has a billing program. It is a big program and they didn't charge any of their customers like JPR did.

Mr. McKenna feels that Astbury would charge their customers one way or another for the added expense of the program. He is happy with the way things are going with JPR billing, adding that they got us started and smoothed things out for us.

Next on the Agenda was the Astbury Report. Mr. Jackson said everything is looking good.

The System Manager reported everything was good. Mr. Weber said a big branch had come down on the fence, but Astbury took it off and cut it up. Mr. Weber said he helped straighten the fence.

For Building Management, Mr. Pisarek thinks the Alarm System will work well now.

There was nothing to report by the Contract Administrator.

There was no Key Control report.

There was no P & P report.

There was not Records Management Report.

Under Old Business, the Board discussed the Indemnity Agreement. Mr. Pisarek said the attorneys for the KLRSD and KLCD disagree with the wording of the Agreement. He said the KLRSD building was built with the intention of being for the good of the community, but the attorney is there to protect the District. He doesn't understand why the attorneys can't come up with something that meets the needs of both organizations while pertaining to code.

Mr. McKenna felt the District needs something more definitive from the lawyer. He doesn't like the fact that it seems the District is turning the Conservancy away because of the "iron clad" wording.

Mr. Weber wanted to know what the difference in the Indemnity Agreement would be for the Conservancy and for the County elections.

Mr. McKenna reminded the Board that our insurance and the Indiana Code protect Board members and the organization. He made the motion to table the discussion until next month. Roll call vote was taken. Board members voting in favor of tabling the discussion were: Mr. McKenna, Mr. Weber, Mr. Pisarek. Board members voting in opposition of tabling the discussion were: Mr. Armstead, Ms. Wilsey, and Mr. Jackson. The motion to table the discussion until next month was denied.

Ms. Wilsey said she felt it would be irresponsible to go against the advice of our attorney or to spend more time and money on our attorney talking to the other attorney.

Mr. McKenna said the lawyer for the Conservancy could not say why they demand taking the paragraph in question out.

Mr. Pisarek said he would do more research and possibly renew the discussion at a later meeting.

There was no New Business to discuss.

There were no members of the public present at the meeting who wished to speak.

There being no further business to come before the Board, Mr. McKenna motioned for the meeting to be adjourned, Mr. Pisarek seconded, and the September 17th, 2019 Regular Meeting of the Koontz Lake Regional Sewer District Board of Trustees was adjourned at approximately 6:00 p.m. local Central Time.

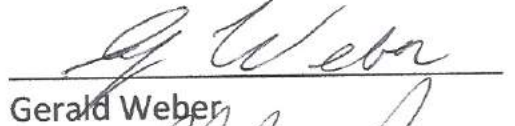
The next KLRSD Board Meeting is the Regular Board Meeting scheduled for October 15th, 2019 to begin at 5:30 pm CST.

Respectfully submitted by Shelley K. Bell, KLRSD Bookkeeper

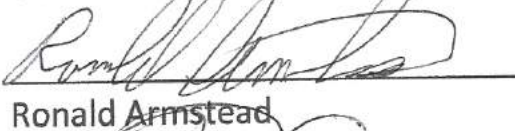
September 17th, 2019 KLRSD Regular Board Meeting Minutes approved by:



Michael McKenna



Gerald Weber

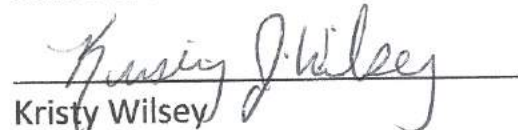


Ronald Armistead

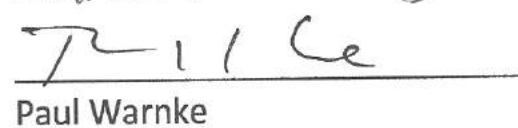


Dan Pisarek

James Jackson



Kristy Wilsey



Paul Warnke