

KOONTZ LAKE REGIONAL SEWER DISTRICT

P.O. Box 204
Walkerton, IN 46574

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES OF KOONTZ LAKE REGIONAL SEWER DISTRICT

October 21st, 2025

The October 21st, 2025 Regular meeting of the Board of Trustees of the Koontz Lake Regional Sewer District was held at 5:30 p.m., local central time, at the KLRSD Administrative Building, 10625 East Prairie Avenue, Walkerton, Indiana 46574. The meeting was called to order by Jeff Jarnecke. Other board members present were: Kristy Wilsey, Heather Harty, and Jerry Weber. Steve Giese attended by teleconference. Also attending was Shelley Bell.

Mr. Jarnecke asked the Board if there were any additions or corrections with respect to the adoption of the October 21st, 2025 Agenda as previously published after adding to remove JPR Engineering Agreement from New Business. Ms. Harty made the motion to accept the agenda as presented, Ms. Wilsey seconded, and upon roll call vote, the Board unanimously approved the Agenda.

Next on the Agenda was the reading of the September 16th, 2025 Minutes. Mr. Jarnecke asked if there were any additions or corrections to the Minutes. Ms. Wilsey made the motion to accept the Minutes as presented, Ms. Harty seconded and upon polled vote, the Board unanimously approved.

There was no Nominating Committee report.

Next was the Provisional Treasurer's Report:

Treasurer's Report continued on following page.

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TREASURERS REPORT

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CASH

1 st Source Bank Checking Account	
Balance as of August 31, 2025:	\$149,750.51
Checks, withdrawals, debits	-\$33,763.96
Service charges	-\$51.04
Deposits and credits	\$58,675.63
Interest earned	\$358.30
Statement balance as of September 30, 2025:	\$174,969.44
Checks written but not cleared	\$0.00
Available balance in checking:	\$174,969.44
Certificates of Deposit:	\$1,164,483.68
Total funds	\$1,339,453.12

RECEIVABLES

Reported by Astbury as of 7/31/25 **\$28,611.25** (see Note 1)

CLAIMS

The following invoices and claims are presented:

NIPSCO	gas cwp	\$78.05 *1
NIPSCO	elec cwp	\$6,697.96 *1
NIPSCO	Admn Bldg	\$192.45 *1
NIPSCO	grinders	\$794.64 *1
Republic Services		\$4,753.03 *1
Brightspeed		\$273.65 *1
Marshall Co REMC		\$290.00 *1
Baker Tilly		\$3,093.75 *4
First Source		\$51.04 *1
Astbury		\$63,364.43
Personnel Partners		\$740.25
Bill.com		\$105.75 *1
Universal Security		\$135.00
JPR		\$2,450.00
Jessie Markin	cleaning services	\$75.00
Total claims		\$83,264.10

* Footnotes to Claims:

- *1 Preapproved for automatic payment.
- *2 Debit Card
- *3 Contract services plus SLR services, numerous service calls and repairs.
- *4 Contract services.

Note 1: Receivable aging:	0-30 days	\$9,406.47
	31-60 days	\$6,256.07
	61-90 days	\$5,395.50
	91-120 days	\$4,106.37
	121+ days	\$2,996.84
	Liens	\$450.00
	Total	\$28,611.25

Note 2: The Treasurer recommends approval to pay all claims listed above.

Ms. Harty reported that Astbury billed the District for the items they hadn't billed for all year in this month.

BakerTilly's agreement was Not To Exceed \$25,200 for the year, so the District needs to look into where we are with that.

Ms. Harty said that next month, she will have the Business Plan for 2026 sent out.

There being no further discussion, Ms. Harty made the motion to approve and pay all October 2025 bills and Mr. Weber seconded the motion. Upon polled vote, the Board unanimously approved.

Ms. Harty said she is working with Marshall County to do a check on liens.

For Asset Management, Mr. Jarnecke reported the District is continuing to plan for the 2026 Budget, which will include grinder purchases.

For Astbury billing, Mr. Jarnecke said Astbury seems to be doing a good job.

For Astbury Engineering, there was no report. Mr. Kenny Jones of JPR is still being used as a resource when and where needed at an hourly rate.

For System Management, it was reported it needs to be tidied up and organized. Mr. Jarnecke will contact Dan Fox with this request. There are 49 good pumps and 7 needing repairs. We also have 10 new controllers and 2 for spare parts.

For Building Management, Mr. Jarnecke said Jessie Markin has been out to the building to clean.

There was no website report.

For Compliance, there was no report

There was no Contract report.

For P & P, there was nothing to report

There was nothing to report by Records Management.

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For Old Business, Mr. Jarnecke noted that Lucky's is set to open this Thursday for breakfast and lunch. Their first bill will start November 1st and they plan to operate 4 days a week.

Under New Business, Ms. Harty told the Board it has been noted there has been some vandalism in the area, so we might want to be aware.

There being no further business to come before the Board, Ms. Harty motioned to adjourn the meeting, Ms. Wilsey seconded, and upon polled vote, the Board voted to adjourn. Mr. Jarnecke adjourned the October 21st, 2025 Regular Meeting of the Koontz Lake Regional Sewer District Board of Trustees at approximately 5:45 pm Central Time.

Respectfully submitted by Shelley K. Bell, KLRSD Bookkeeper

October 21st, 2025 KLRSD Regular Board Meeting Minutes approved by:

Steve Giese

Kristy Wilsey

Gerald Weber

Paul Warnke

Ronald Armstead

Jeff Jarnecke

Heather Harty

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