

# KOONTZ LAKE REGIONAL SEWER DISTRICT

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P.O. Box 204  
Walkerton, IN 46574

## MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES OF KOONTZ LAKE REGIONAL SEWER DISTRICT

March 17th, 2026

The March 17th, 2026 Regular meeting of the Board of Trustees of the Koontz Lake Regional Sewer District was held at 5:30 p.m., local central time, at the KLRSD Administrative Building, 10625 East Prairie Avenue, Walkerton, Indiana 46574. The meeting was called to order by Jeff Jarnecke. Other board members present were: Kristy Wilsey, Steve Giese, Heather Harty and Ron Armstead. Jerry Weber attended by telecom and Shelley Bell was also present.

Mr. Jarnecke asked the Board if there were any additions or corrections with respect to the adoption of the March 17th, 2026 Agenda as previously published. Mr. Giese made the motion to accept the agenda as published, Mr. Armstead seconded, and upon vote, the Board unanimously approved the Agenda.

Next on the Agenda was the reading of the February 17th, 2025 Minutes. Mr. Giese made the motion to accept the Minutes as presented, Ms. Wilsey seconded, and upon vote, the Board unanimously approved.

There was nothing to report by the Nominations Committee.

The Provisional Treasurer's Report followed.

Treasurer's Report continues on next page:

**KOONTZ LAKE REGIONAL SEWER DISTRICT**

**CASH**

1 <sup>st</sup> Source Bank Checking Account	
Balance as of January 31, 2025:	\$262,408.03
Checks, withdrawals, debits	-\$153,976.71
Service charges	-\$53.71
Deposits and credits	\$85,662.62
Interest earned	\$389.87
Statement balance as of February 28, 2026:	<u>\$194,430.10</u>
Checks written but not cleared	\$0.00
Available balance in checking:	<u><b>\$194,430.10</b></u>
Certificates of Deposit:	<u><b>\$1,185,046.63</b></u>
<b>Total funds</b>	<b>\$1,379,476.73</b>

**RECEIVABLES**

Reported by Astbury as of 2/28/26 **\$28,699.46** (see Note 1)

**CLAIMS**

The following invoices and claims are presented:

NIPSCO	gas cwp	\$117.21 *1
NIPSCO	elec cwp	\$6,687.19 *1
NIPSCO	Admn Bldg	\$301.46 *1
NIPSCO	grinders	\$721.35 *1
Brightspeed	Admn Bldg	\$100.00 *1
Brightspeed	CWP	\$188.04 *1
Marshall Co REMC	Swan Lake	\$271.00 *1
First Source		\$53.71 *1
Astbury	15120	\$5,610.10 <a href="#">Bill.com</a>
Astbury	15120	\$833.33 <a href="#">Bill.com</a>
Astbury	15801	\$1,506.53 <a href="#">Bill.com</a>
Lawrence Landscape		\$1,350.00 <a href="#">Bill.com</a>
Personnel Partners	206137	\$740.25 <a href="#">Bill.com</a>
Bill.com		\$109.14 *1
JPR	52559	\$880.00 <a href="#">Bill.com</a>
JPR	52676	\$618.75 <a href="#">Bill.com</a>
	<b>Total claims</b>	<u><b>\$20,088.06</b></u>

\* Footnotes to Claims:

- \*1 Preapproved for automatic payment.
- \*2 Debit Card
- \*3 Contract services plus SLR services, numerous service calls and repairs.
- \*4 Contract services.

**Note 1:** Receivable aging:

0-30 days	\$9,688.15
31-60 days	\$5,543.65
61-90 days	\$4,242.80
91-120 days	\$4,176.98
121+ days	\$5,713.35
Liens	-\$665.47
<b>Total</b>	<u><b>\$28,699.46</b></u>

**Note 2:** The Treasurer recommends approval to pay all claims listed above.

Ms. Harty reported that there were 59 Lien Notices ready to go out. She also noted that there was a CD maturing in April.

There being no further discussion on the Treasurer's Provisional Report, Ms. Harty made the motion to accept the Treasurer's Report as presented, Ms. Wilsey seconded, and upon polled vote, the Board unanimously approved.

There was nothing to report by Asset Management.

There was nothing to discuss on the Astbury Report. It was noted that there were a smaller number of call outs for the winter.

For Astbury Billing, Mr. Jarnecke is monitoring the generic email account to keep Astbury updated. It was also noted that the gas station had call outs for grease in the grinder.

For JPR's Engineering Report, a second grinder being put in on East South Avenue for a garage was noted. Also, Samual Drive had a house demolished. A new construction permit has been issued. The plans show a kitchen and bedrooms. If it can be called an apartment, it will need to be assigned additional EDU.

There was no discussion on Operations

For the CWP, Mr. Armstead reported that the floor was swept well and only 2 grinders were needing repairs. We have 51 good grinders available; all have been refurbished. Everything else looks good.

The Building manager said the building looks good. Mr. Jarnecke and Mr. Giese dug through the yard to find the pit for water connections and were able to repair the pressure gage.

Mr. Jarnecke reminded the Board the Administration Building will be a polling place for the May 2026 primaries.

The Website manager reported things are going well.

There was no Compliance report, however, later in the summer/early fall we will need to renegotiate with Astbury regarding Locates pricing, currently at \$2,000 per month.

There was nothing to report under Contracts although it was noted that Swan Lake might have new owners coming in.

There was nothing to report on P & P.

There was nothing to report for Records Management.

Under Old Business, Mr. Jarnecke said he will get quotes on updating, refinishing the floors in the Administration Building.

There was no New Business to be discussed.

There was no correspondence.

There were no other members of the public present at the meeting who wished to speak.

There being no further business to come before the Board, Mr. Giese made the motion to adjourn, Ms. Harty seconded and the meeting of the KLRSD Board for March 17th, 2026 was adjourned at approximately 5:50 PM CST.

Respectfully submitted by Shelley K. Bell, KLRSD Bookkeeper

March 17th, 2026 KLRSD Annual Board Meeting Minutes approved by:

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Steve Giese

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Kristy Wilsey

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Gerald Weber

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Paul Warnke

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Ronald Armstead

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Jeff Jarnecke

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Heather Harty