

KOONTZ LAKE REGIONAL SEWER DISTRICT

P.O. Box 204
Walkerton, IN 46574

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES OF KOONTZ LAKE REGIONAL SEWER DISTRICT

March 21st, 2023

The March 21st, 2023 Regular meeting of the Board of Trustees of the Koontz Lake Regional Sewer District was held at approximately 5: 35 p.m., local central time, at the KLRSD Administrative Building, 10625 East Prairie Avenue, Walkerton, Indiana 46574. The meeting was called to order by Kristy Wilsey. Other board members present were: Heather Harty. Mike McKenna and Paul Warnke attended via teleconference. Also present was Shelley Bell.

Ms. Wilsey asked if there were any additions or corrections to the March 21st, 2023 Agenda. There being no additions or corrections, Ms. Harty made the motion to approve the Agenda as posted, Mr. McKenna seconded and upon roll-call vote, the Board unanimously approved.

Next, Ms. Wilsey asked if there were any additions or corrections to the February 21st, 2023 KLRSD Board Meeting Minutes. Mr. McKenna made the motion to approve the Minutes as presented, Mr. Warnke seconded, and upon roll call vote, the Board unanimously approved.

There was no Nominations Committee report.

Next, the Treasurer's Report was present by Mr. McKenna. Continued on next page.

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1st Source Bank Checking Account

KOONTZ LAKE REGIONAL SEWER DISTRICT

TREASURERS REPORT Page 1 of 1 March 21, 2023 CASH

	\$313,115.73
Balance as of January 31, 2023:	
Checks, withdrawals, debits	-\$140,652.55
Service charges	-\$56.71
Deposits and credits	\$64,791.41
Interest earned	
Statement balance as of February 28, 2023:	CLAIMS
Checks written but not cleared	The following invoices and claims are presented:
Available balance in checking:	\$51.45
	\$237,249.33
	-\$51,285.17
	\$185,964.16
	\$1,020,818.04
Certificates of Deposit:	\$1,206,782.20
Total funds	
RECEIVABLES	\$93,270.56 (see Note 1)
Reported by JPR as of 3/17/2023	

NIPSCO CWP gas \$111.82 *1 NIPSCO CWP electric \$4,083.68 *1 NIPSCO OB gas & electric \$251.87 *1 NIPSCO CS grinder electric \$1,534.64 *1 Republic Svcs sludge hauling \$2,835.21 *1 Brightspeed (CenturyLink) Phone Svc \$207.42 *1 Marshall County REMC SLR electric \$237.00 *1 Astbury Water Tech Operater services \$26,496.62 *3 Jones Petrie billing services \$3,800.00 *4 Jones Petrie billing reimbursables \$1,600.55 *4 Jones Petrie locate services \$998.75 *4 Jones Petrie engineering \$864.50 *4 Jones Petrie inspection services \$299.25 *4 Jones Petrie other reimbursables \$1,893.84 Personnel Partners staffing services \$740.25 Schuber Treatment UV system \$23,269.80 Jessie Markin cleaning services \$50.00 **Total claims \$69,275.20**

*** Footnotes to Claims:**

*1 automatic payment.
Preapproved for

*2 Debit Card

Contract services plus SLR services, numerous service calls and repairs.

*3

Contract services.

*4

Note 1: Receivable aging: Current \$45,378.78-\$822.10 \$1,049.38

30 days \$11,499.85

60 days

90+

Lien 5.0% \$36,164.65

(percent of annual revenue)

Total \$93,270.56

to pay all claims listed above.

Note 2:

The Treasurer recommends approval

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There being no further questions or comments, the motion to approve all claims presented was made by Mr. McKenna and seconded by Ms. Harty. Upon polled vote, the Board unanimously approved.

There was nothing to report for Asset Management.

For JPR, Mr. Jarnecke still needs to contact Jennifer Ransbottom about adding a note regarding wipes and their usage causing problems if they get into the sewer system to the bills sent out.

For System Management and Building Management, Mr. McKenna noted we still need to coordinate with the company that does the fire extinguisher inspections adding this will probably be done in the late spring or early summer.

There was nothing reported by the Compliance Officer.

For the Website, Mr. Warnke said it looks good and Ms. Wilsey will get pictures of the building in the spring to add to the website.

There was no Contract Administrator report.

The P & P Committee had nothing to report.

Mr. McKenna reported that the UV System is installed and two of the contractors have provided bills for their services. Once all bills have been turned in, Mr. McKenna will let Swan Lake know what their portion of the repairs will be.

There was nothing to report under Old Business.

Under New Business, Ms. Harty said she had sent out some information from websites showing EDU's and how they are defined. She suggested the District send out something that explains how EDU's are defined and calculated. Mr. Warnke said he thought this was a good idea, as well.

Mr. Warnke told the Board our ordinance is not in conflict with others in the state.

Mr. McKenna said we should have a clear definition of an EDU and how we apply it. He suggested putting this idea back to Mr. Jarnecke to form a work group to look at what the problems are and what we should do about them.

Mr. McKenna used the example of a garage or pole barn with just a basic toilet/sink vs. a house with full bathroom and kitchen facilities and how these should be evaluated.

Mr. McKenna thanked Ms. Harty for the work she has done and the information she has provided to the

Board.

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There being no further business to come before the Board, Mr. McKenna motioned for the meeting to be adjourned, Mr. Warnke seconded, and the March 21st, 2023 Regular Meeting of the Koontz Lake Regional Sewer District Board of Trustees was adjourned at approximately 5:55 p.m. local Central Time.

Respectfully submitted by Shelley K. Bell, KLRSD Bookkeeper

March 21st, 2023 Regular Board Meeting Minutes approved by:

_____ Michael
McKenna Kristy Wilsey

_____ Gerald
Weber Paul Warnke

_____ Ronald
Armstead Jeff Jarnecke

_____ Heather
Harty

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