

**Regular Meeting Of The
Koontz Lake Regional Sewer District Board
November 15th, 2016**

Meeting Time: 5:30 p.m. Central Local Time

Location: 10625 East Prairie Avenue

Walkerton, IN 46574

AGENDA

1. Call to Order
2. Approval of November 15th, 2016 Agenda
3. Reading and approval of the October 18th, 2016 Minutes
4. Monthly Reports
 - a. Nominations Committee (MM, DP, RS)
 - b. Treasurer's report (MM)
 - c. Asset Management Report (MM, BB)
 - d. Billing (JPR)
 - e. Engineer (JPR)
 - f. Operator (Astbury)
 - g. System Manager (JW)
 - h. Building Manager (BB)
 - i. Contract Administrator (JJ)
 - j. Key Control Administrator (DP)
 - k. P & P Committee (MM, DP)
 - l. Records Management (open)
5. Old Business
 - a. Security Discussion
 - b. Key Control Discussion
6. New Business
 - a. Appeals
 - b. Correspondence
 - c. Internal Controls Training
7. Other
8. Recognition of public who have signed in and wish to speak
9. Adjournment

Persons requiring accommodations to attend and/or participate should notify KLRSD in writing at P.O. Box 204, Walkerton, IN 46574; by email at board@klrsd.org ; or by our website at www.KLRSD.org. Notification must be made at least 48 hours in advance of the meeting.

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